

# How to use Google Classrooms for home learning

**Note:** All codes and examples are specific to the YEAR 6 class, this might vary year group to year group. Your class teacher will advise via ClassDojo.



The image shows a screenshot of the Google Sign in page. At the top center is the Google logo. Below it, the text reads "Sign in" and "to continue to Gmail". There is a text input field with the placeholder text "Email or phone". Below the input field is a link for "Forgot email?". Further down, there is a note: "Not your computer? Use a Private Window to sign in." with a link for "Learn more". At the bottom left is a link for "Create account" and at the bottom right is a blue button labeled "Next".

English (United States) ▾

[Help](#) [Privacy](#) [Terms](#)

Go to <https://accounts.google.com/>

You will be met with this page and will need to enter your log in details.

Once you have signed in, you will be greeted with this page.

Have a read through, then click 'accept'.



Welcome to your new account

Welcome to your new account: [13maddisonc@highlane.stockport.sch.uk](#). Your account is compatible with many [Google services](#), but your [highlane.stockport.sch.uk](#) administrator decides which services you may access using your account. For tips about using your new account, visit the [Google Help Centre](#).

When you use Google services, your domain administrator will have access to your [13maddisonc@highlane.stockport.sch.uk](#) account information, including any data that you store with this account in Google services. You can learn more [here](#), or by consulting your organisation's privacy policy, if one exists. You can choose to maintain a separate account for your personal use of any Google services, including email. If you have multiple Google accounts, you can [manage which account you use](#) with Google services and [switch between them](#) whenever you choose. Your username and profile picture can help you ensure that you're using the intended account.

If your organisation provides you access to the G Suite [core services](#), your use of those services is governed by your organisation's G Suite agreement. Any other Google services that your administrator enables ("Additional Services") are available to you under the [Google Terms of Service](#) and the [Google Privacy Policy](#). Certain Additional Services may also have [service-specific terms](#). Your use of any services that your administrator allows you to access constitutes acceptance of applicable service-specific terms.

Click 'Accept' below to indicate that you understand this description of how your [13maddisonc@highlane.stockport.sch.uk](#) account works and agree to the [Google Terms of Service](#) and the [Google Privacy Policy](#).

Accept

- Home
- Personal info
- Data & personalisation
- Security
- People & sharing
- Payments & subscriptions



Welcome,

Manage your info, privacy and security to

Privacy & personalisation

See the data in your Google Account and choose what activity is saved, to personalise your Google experience

[Manage your data & personalisation](#)

We keep your account protected

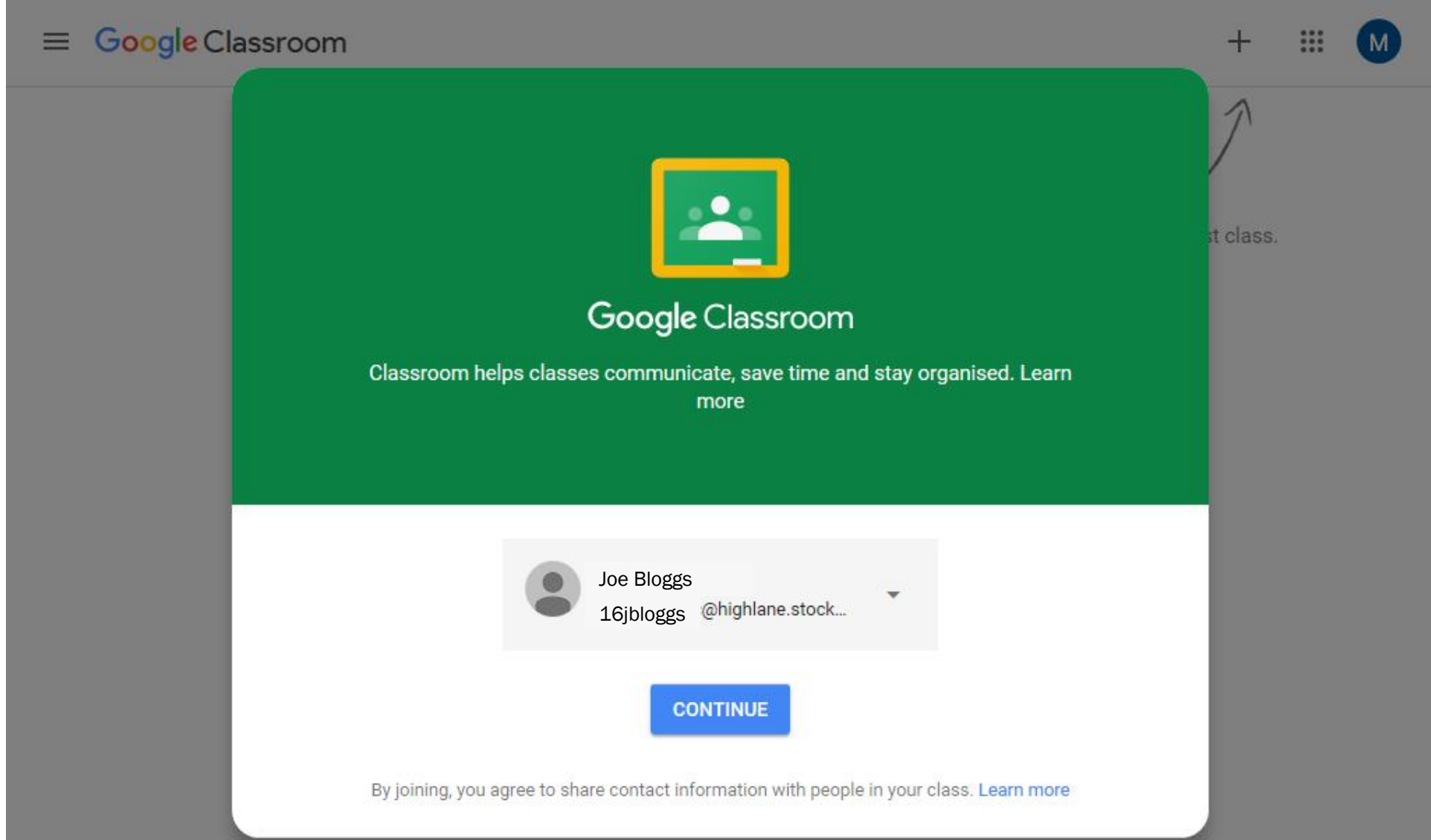
The Security Check-up gives you personalised recommendations to secure your account

Account Gmail Drive  
Classroom Docs Sheets  
Slides Calendar Meet  
Contacts

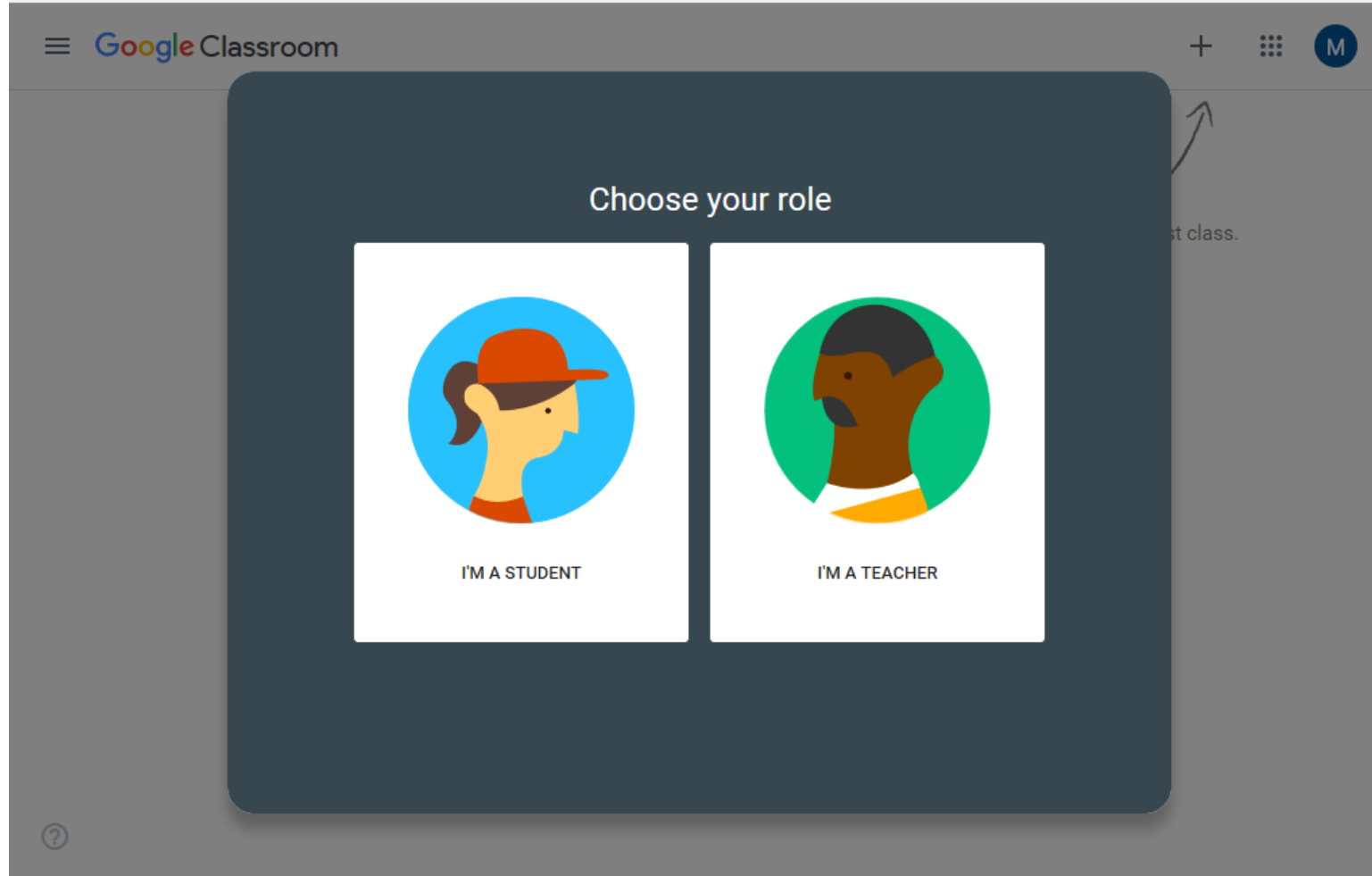
Welcome to Google Classrooms!

After your first visit, this screen will look different when you log in normally – we'll talk about it later.

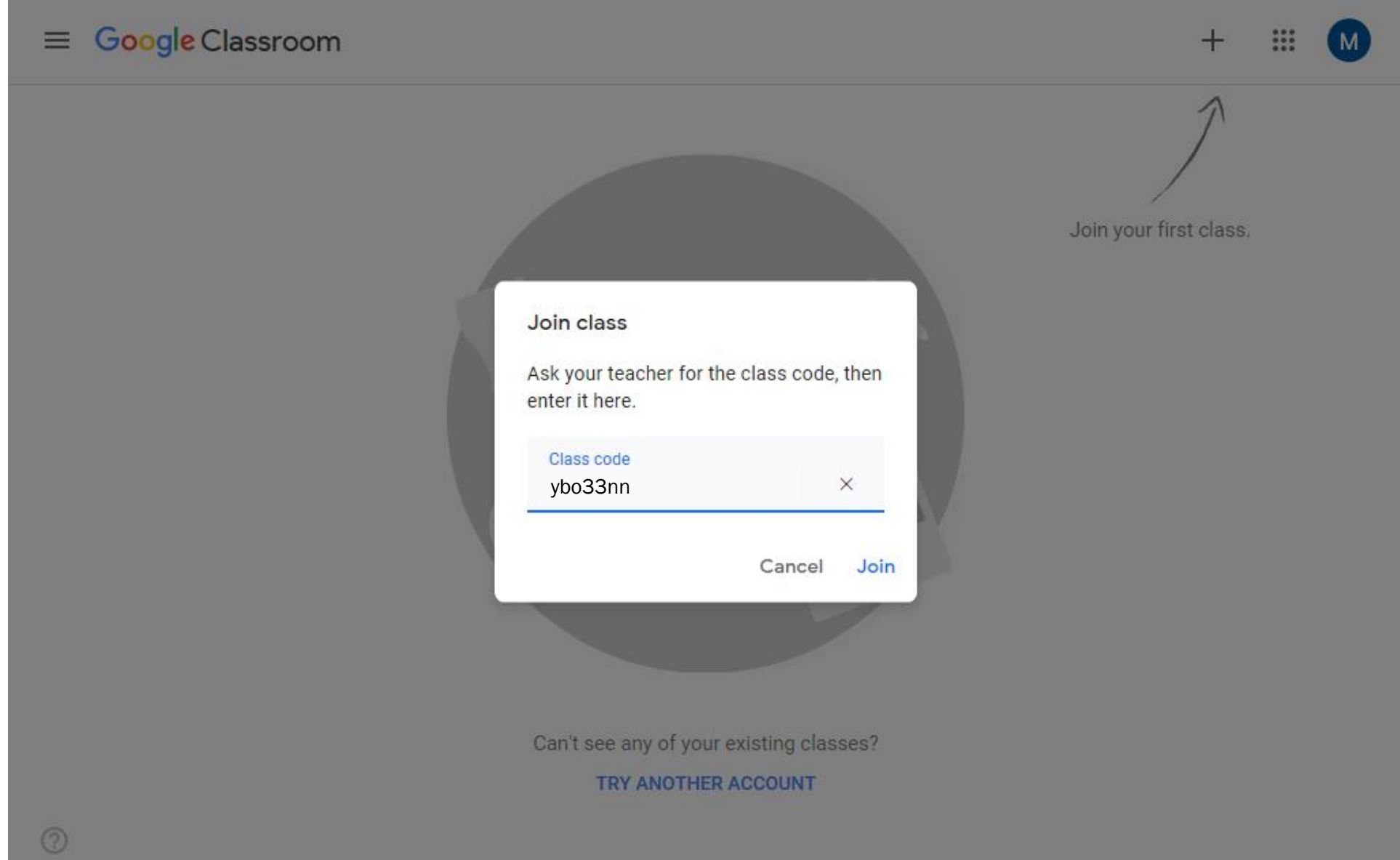
For now, click 'classroom'.



Check your details are correct, if so, click continue to proceed.



Check your details are correct, if so, click continue to proceed.



Your teacher will provide you with a class code. You can enter this by selecting the cross and 'join class'. Press 'join' when you're done.

# Year 4 20/21

Class code `ybo33nn` [🔗]

Meet link [Generate Meet link](#) [🗨️]





Select theme  
Upload photo

Upcoming

No work due in soon

[View all](#)

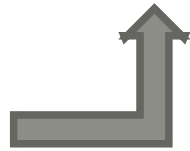
 Share something with your class... 

Welcome<sup>?</sup> to your class home page. You'll see the current stream and you can navigate this at the top by selecting from 'stream', 'classwork' and 'people'.



Selecting 'classwork' allows you to see all the activities your teacher has uploaded for you.

You can select a specific 'topic' to make it easier to navigate.




The screenshot shows the Google Classroom interface for a 'Year 6' class. At the top, there are navigation tabs for 'Stream', 'Classwork', and 'People', with 'Classwork' being the active tab. Below the tabs, there are links for 'View your work', 'Google Calendar', and 'Class Drive folder'. On the left side, there is a sidebar with 'All topics' and sub-topics: 'Reading', 'Maths', and 'Writing'. The 'Reading' topic is selected, and a list of assignments is displayed. Each assignment row includes an icon (orange for assignments, grey for materials), the assignment title, and the due date or edit date. A large L-shaped arrow points from the 'Reading' topic in the sidebar to the first assignment in the list.

Icon	Assignment Title	Due Date / Edit Date
Orange	Reading (4) - All Summer in a day questions	No due date
Grey	Reading (4) - All Summer in a day text	Edited 15 Mar
Orange	Reading (3) - At last the jousts begin! que...	No due date
Grey	Reading (3) - At last the jousts begin! text	Edited 15 Mar
Orange	Reading (2) - poetry - Throwing a tree ans...	No due date
Grey	Reading (2) - poetry - Throwing a tree text	Edited 15 Mar

Some icons look different – orange ones are assignments for you to work through. Grey ones are materials that will help you.

# Writing

 (1) The Global Mail - Task 4 No due date

Posted 13 Mar (Edited 15 Mar) Assigned

Write a persuasive advert encouraging people to use the Zepper 2016 instead of their car, bus or train.

- What are the benefits for the environment?
- What is it like travelling in the Zepper 2016?
- What is the cost of using the Zepper 2016? Remember, you want to persuade people to use it!

Your advert should include the following features:

- An eye-catching title
- Vocabulary that draws the reader's attention – favourable adjectives, think about our work on Pandora
- Include the use of hyperboles – exaggeration
- Alliteration might catch your reader's attention and similes/metaphors might help you to persuade
- Use rhetorical questions
- Focus primarily on positives, avoid the negatives

[View assignment](#)


 (1) The Global Mail - task 3 No due date

 (1) The Global Mail - task 2 No due date

Clicking on an assignment will open it up and allow you to read more information.

By selecting 'View assignment', you can begin to respond to the activities set.

# (1) The Global Mail - Task 4

 Kimberley Lloyd 13 Mar (Edited 15 Mar)

Write a persuasive advert encouraging people to use the Zepper 2016 instead of their car, bus or train.

- What are the benefits for the environment?
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- What is the cost of using the Zepper 2016? Remember, you want to persuade people to use it!

Your advert should include the following features:

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- Include the use of hyperboles – exaggeration
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- Use rhetorical questions
- Focus primarily on positives, avoid the negatives
- Integrate modal verbs

## Class comments

**Class comments** will be seen by the entire class – don't use it to have a 'chat' please, it's important this is a platform for your learning.

**Private comments** will allow you to ask me direct questions about your work.



Your work

Assigned

 Add or create


Mark as Done

## Private comments

When the assignment opens, you'll notice 'Your work' appear on the right hand side – this is how you can respond and upload responses that I can check for you.

# (1) The Global Mail - Task 4

 Kimberley Lloyd 13 Mar (Edited 15 Mar)

Write a persuasive advert encouraging people to use the Zepper 2016 instead of their car, bus or train.

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- Use rhetorical questions
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- Integrate modal verbs

## Class comments

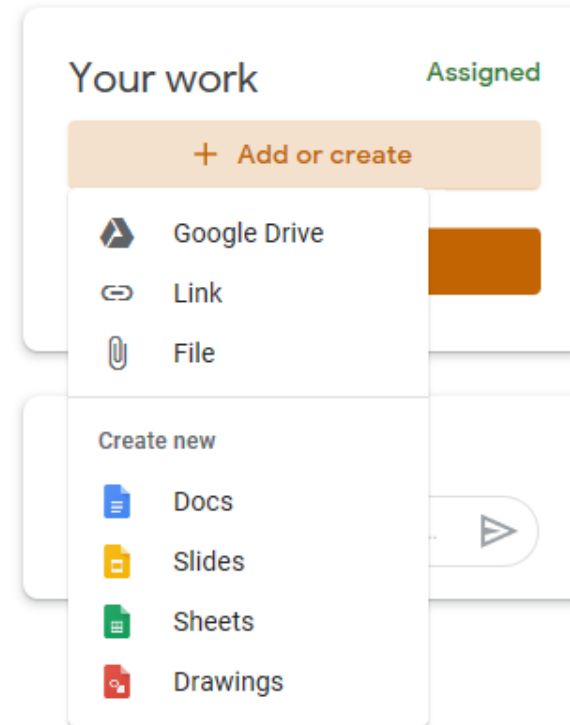




Add class comment...







Your work Assigned

+ Add or create

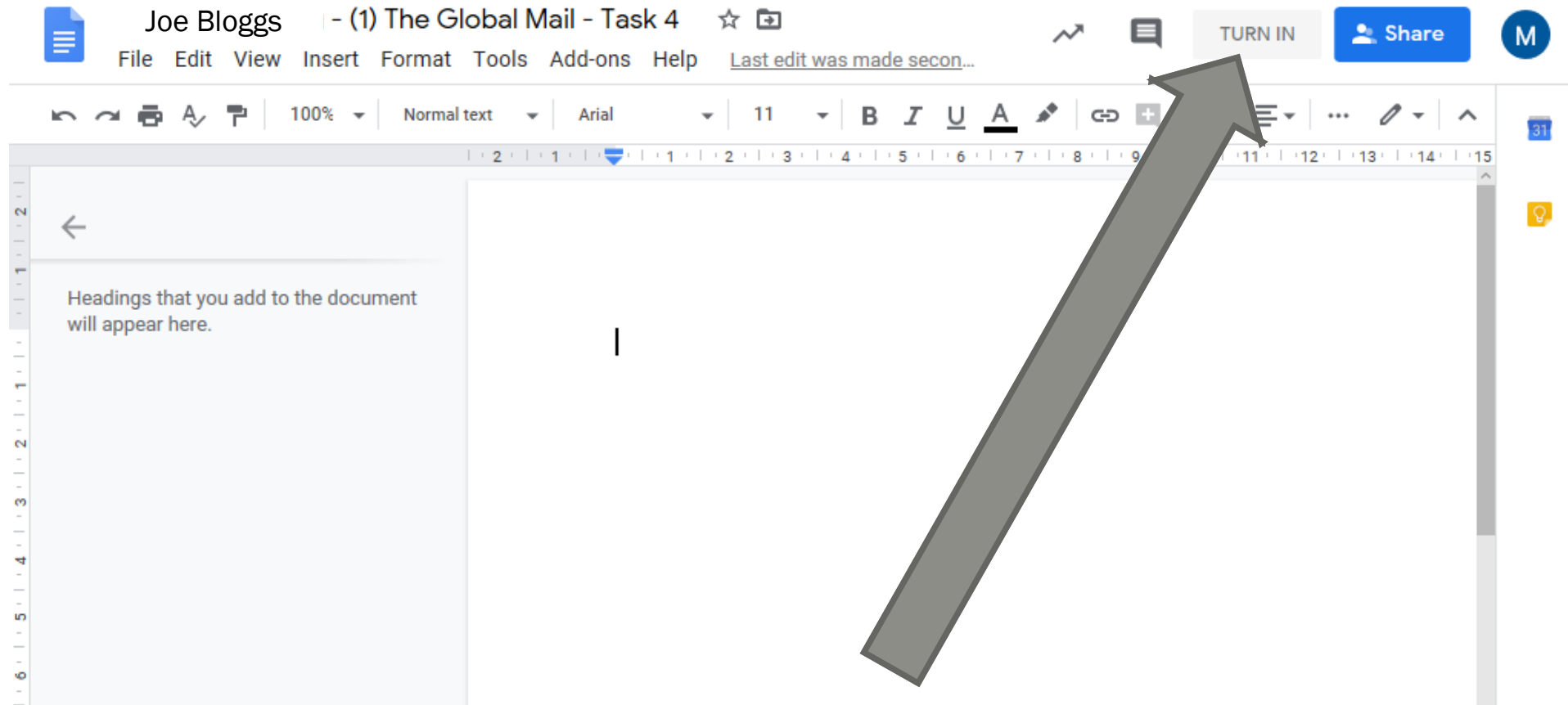
-  Google Drive
-  Link
-  File

Create new

-  Docs
-  Slides
-  Sheets
-  Drawings

So, Google Classrooms is FABULOUS! It provides you with access to 'docs', 'slides' and 'sheets' which are similar to MS Word, MS Powerpoint and MS Excel so that you can complete your work just like you would do in school.

Go to '+Add or create' and select the program you need – it will open in a new window. You can also upload other files (like images) from your computer using '+Add or create' too.



The Google programs will open in a separate window – this is normal, don't panic. You'll notice it looks and feels very similar to using Word. Once you've completed your work, you can press TURN IN at the top right-hand corner.

If you don't finish in one go, you can close the window and pick up where you left off next time.

The screenshot shows a user interface for a task titled "(1) The Global Mail - Task 4" assigned to Kimberley Lloyd on 13 Mar. The task instructions ask for a persuasive advertisement for the Zepper 2016. A "Your work" section shows a Google Docs attachment by Joe Bloggs. A "Hand in" button is visible. A white dialog box is overlaid on the screen, asking "Hand in your work?" and confirming that 1 attachment will be submitted. The dialog includes a list of the attachment and "Cancel" and "Hand in" buttons.

Year 6

## (1) The Global Mail - Task 4

Kimberley Lloyd 13 Mar (Edited 15 Mar)

Write a persuasive advert encouraging people to use the Zepper 2016 instead of their car, bus or train.

- What are the benefits for the environment?
- What is it like travelling in the Zepper?
- What is the cost of using the Zepper?

Your advert should include the following:

- An eye-catching title
- Vocabulary that draws the reader's attention
- Include the use of hyperboles – exaggeration
- Alliteration might catch your reader's eye
- Use rhetorical questions
- Focus primarily on positives, avoid negatives
- Integrate modal verbs

Class comments

Add class comment...

Your work Assigned

Joe Bloggs Google Docs

+ Add or create

Hand in

Hand in your work?

1 attachment will be submitted for "(1) The Global Mail - Task 4".

Joe Bloggs | - (1) The Global Mail - Task 4

Cancel Hand in



Add private comment...

After clicking 'TURN IN', you will see this box which confirms your choice or cancels it.

This will also notify teachers there's work to look at – we can look at the work you've done and provide comments on what you've done.



The screenshot shows a user interface for 'Year 6'. At the top left, there is a hamburger menu icon and the text 'Year 6'. At the top right, there is a grid icon and a circular profile icon with the letter 'M'. Below the header, the word 'Stream' is visible. A white modal box is centered on the screen with the title 'Track your progress' and a close button (X). The modal contains the text 'See a list of your work and its current status' and a blue button labeled 'Got it'. In the background, a 'View your work' button with a clipboard icon is highlighted. Below this, the 'Reading' section is visible, featuring a list of items: 'Reading (4) - All Summer in a day questions' with 'No due date' and 'Reading (4) - All Summer in a day text' with 'Edited 15 Mar'. A sidebar on the left lists 'All topics', 'Reading', 'Maths', and 'Writing'.


Once you've handed in work, you'll notice 'View your work' appear at the top of the page above all the topics. This allows you to access finished work with ease and find our feedback easier too.

Reading (1) - Three Mistakes answer booklet	No due date	Assigned
(1) The Global Mail - Task 4  1  1	No due date	Handed in
(1) The Global Mail - task 3	No due date	Assigned


Clicking on 'View your work' will show you tasks you've started or handed in.

If you spot a little comment bubble, that means your teacher has left a comment for you to read. We will have left you a comment and a possible next step too.

(1) The Global Mail - Task 4  1  1 No due date Handed in

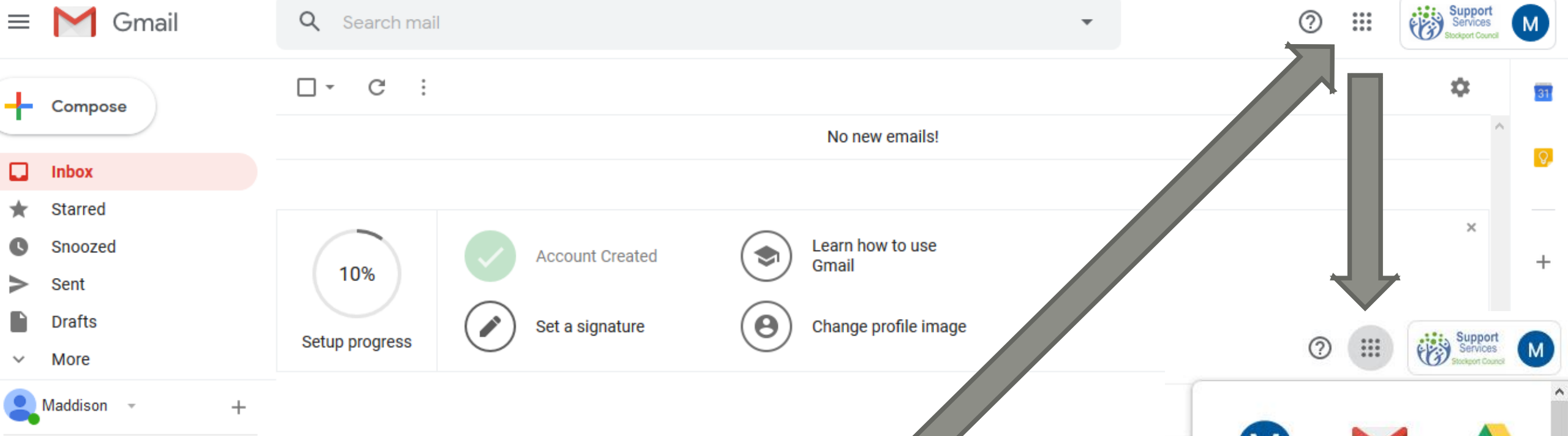
 Joe Bloggs - (1) Th...  
Google Docs

1 private comment

 Kimberley Lloyd 15:08  
Excellent work, try checking your punctuation throughout though! KL

[VIEW DETAILS](#)





Next time you log in, your homepage might look like this – don't panic, it's normal. You can access your Google Classroom from this icon, and selecting 'Classroom'.

# Some little reminders...

- It is important to keep working whilst school is closed – we are here to help you whilst you're not in school, just in the same way we would if school were open
- If you get stuck, let us know on the task or ask your parents to contact us through ClassDojo.
- Please remember Google Classrooms is for your work – try to avoid having social conversations on comment feeds
- Google Classrooms does give you access to Gmail, which can be used for emailing purposes. You will not need to send emails, that's why we have set up Google Classroom. Please don't use this to send emails to one another – the school and our ICT provider can monitor the use of Google Classrooms and Gmail, in the same way that we would monitor your use of school's ICT in class. Our acceptable use policy still applies!