

## Terms of Reference for the Teaching and Learning Committee 2018-2019

<b>Title</b>	Teaching and Learning Committee
<b>Membership</b>	To consist of a minimum of five governors, one of whom will be appointed Chairperson. The Headteacher will be an ex-officio member.
<b>Quorum</b>	To consist of three members
<b>Meetings</b>	At least once a term, in advance of the full Governing Body meeting, and otherwise as required
<b>Minutes</b>	To be circulated to all members of the Sub-Group as soon as possible after the meeting, and to all Governors (at least 7 days before the next Governing Body meeting) preferably with the agenda and papers for the next meeting
<b>Minute Taker</b>	Will be appointed at the beginning of each meeting
<b>Review</b>	Membership and terms of reference to be reviewed annually at the first meeting of the Governing Body at the beginning of each academic year

### **Remit**

- To monitor the SDP/SIP (school development plan/school improvement plan),
- Ensure a broad and balanced curriculum is provided and ensure governors have a knowledge of how the curriculum is taught, evaluated and resourced,
- To receive reports on school innovations and how the school is responding to legislative requirements in the curriculum,
- Review Policies on a regular basis and make staff aware of these on a regular basis.
- To ensure that the requirements of children with SEN and looked-after children are met and to ensure that the school has a designated member of staff for co-ordinating child protection within school & liaising with other agencies,
- To review the provision for Collective Worship and RE,
- To review, after consultation with the Headteacher, staff, parents and pupils, policies on welfare, health & safety of pupils and the dress and appearance of pupils with due regard to their spiritual, moral, cultural & social well-being whilst encouraging opportunities for their personal development,
- To consider school improvement targets and monitor the progress of pupils,
- To ensure that racist incidents and incidents of physical intervention are recorded and reported to the LA,
- To review the information provided on published school performance data,
- To consider all issues regarding the welfare of pupils with due regard to their spiritual, moral, cultural and social well-being, whilst encouraging opportunities for their personal development,
- To promote extra-curricular activities and assist the school when planning for any special events in school,
- To promote community cohesion,
- To monitor patterns of attendance and exclusions and to receive statistical information on any (un-named) pupil exclusions
- To ensure governors have the opportunity to gain experience of the curriculum taught
- Any other matters as directed by the Governing Body.