

Terms of Reference for the Teaching and Learning Committee 2019/20

Title	Teaching and Learning Committee
Membership	To consist of a minimum of five governors, one of whom will be appointed Chairperson. The Headteacher will be an ex-officio member.
Quorum	To consist of three members
Meetings	At least once a term, in advance of the full Governing Body meeting, and otherwise as required
Minutes	To be circulated to all members of the Sub-Group as soon as possible after the meeting, and to all Governors (at least 7 days before the next Governing Body meeting) preferably with the agenda and papers for the next meeting
Minute Taker	Will be appointed at the beginning of each meeting
Review	Membership and terms of reference to be reviewed annually at the first meeting of the Governing Body at the beginning of each academic year

Remit

- To monitor the SDP/SIP (school development plan/school improvement plan),
- Ensure a broad and balanced curriculum is provided and ensure governors have a knowledge of how the curriculum is taught, evaluated and resourced,
- To receive reports on school innovations and how the school is responding to legislative requirements in the curriculum,
- Review Policies on a regular basis and make staff aware of these on a regular basis.
- To ensure that the requirements of children with SEN and looked-after children are met and to ensure that the school has a designated member of staff for co-ordinating child protection within school & liaising with other agencies,
- To review the provision for Collective Worship and RE,
- To review, after consultation with the Headteacher, staff, parents and pupils, policies on welfare, health & safety of pupils and the dress and appearance of pupils with due regard to their spiritual, moral, cultural & social well-being whilst encouraging opportunities for their personal development,
- To consider school improvement targets and monitor the progress of pupils,
- To ensure that racist incidents and incidents of physical intervention are recorded and reported to the LA,
- To review the information provided on published school performance data,
- To consider all issues regarding the welfare of pupils with due regard to their spiritual, moral, cultural and social well-being, whilst encouraging opportunities for their personal development,
- To promote extra-curricular activities and assist the school when planning for any special events in school,
- To promote community cohesion,
- To monitor patterns of attendance and exclusions and to receive statistical information on any (un-named) pupil exclusions

