

OPENING TIMES AND FEES

**TERM TIME ONLY
MONDAY TO FRIDAY**

Our sessions are:

Sessions	Times	Cost
Morning	7.30am – 9.00am	£6.80
Mid Afternoon	3.15pm – 4.45pm	£8.10
Whole Afternoon	3.15pm – Close	£14.65

Please note that there will be an additional charge of **£20 per child** for parents who collect their child **after** 6pm Mon – Thurs and 5.30pm prompt on Friday.

Sessions are invoiced half termly in advance (at the beginning of each half term) and the Club welcomes prompt payment of all fees (within 2 weeks of receiving invoice). We accept many of the voucher schemes currently in operation and are happy to receive payment weekly or monthly by **prior arrangement**.

Two weeks notice is required to terminate a child's place at the Club.

Our caring and qualified staff are always willing to listen and will talk to you if you need any information or have any concerns which may affect your child.



Company No. 6036969

Registered Office:

Marple Childcare Company Limited
Office 6 The Old Printshop,
Bowden Hall,
Bowden Lane,
Marple SK6 6ND

Tel: 0161 427 4730

E: admin@marplechildcare.co.uk

Club Manager
Jill Anthony

Club number:
07586 590886

This number is manned during
club hours only.

* = Nursery children (3+ years old) by
agreement and dependent upon vacancies
within the club.



**Wrap around care for
school aged children
4* – 11 years old**



at High Lane Primary School

Andrew Lane

High Lane

Stockport

SK6 8JQ

T: 07586 590 886

Welcome to

KIDZONE

Before & After School Club

KIDZONE provides a safe and caring environment for before and after school care.

The aims of the Club are:

- To provide a facility that meets the needs of the children attending the Club.
- To provide a facility that meets the needs of working parents.
- To ensure that the children are cared for in an environment that is safe and happy.
- To make the Club interesting and stimulating.
- To provide activities and opportunities to enhance positive self-esteem and self image.

Parents are encouraged and welcomed to visit the Club and to become more actively involved.

Picking up & Dropping off

The club is open from 7.30 am. When children are dropped off at the Club parents are asked to sign their child in.

At the end of the school day the children come straight over to the Club from their classrooms. When children are collected from the Club, parents are asked to sign their child out and record the time that they leave. This is to ensure the continued safety of all children. If any person other than the parent / carer is collecting the child, the Leader should be notified in advance.

Snacks

Snacks are provided in the morning and the afternoon sessions. In the morning, a drink and toast, cereal and fruit are available if required. In the afternoon, a drink and a light healthy snack is provided. Snacks are included in the fees. Any child with special dietary requirements will be catered for.

Accidents and illnesses

In the event of a child falling ill or having an accident at the Club, parents will be contacted as soon as possible. Basic first aid will be given by a qualified member of staff. Please note that it is very important to keep us up to date with emergency contact names and numbers.

Medicines

Staff are only allowed to administer "prescription only" medicine to a child if a signed written consent form has been given to the leader.

Child Protection

We take this very seriously and any suspected abuse, is required to be reported to the Social Services Department immediately.

Equal Opportunities

We operate an equal opportunities policy that applies to both children, members of staff, students, and volunteers.

Behaviour & Discipline

All children are expected to behave well towards each other and towards Club staff.

There is a behaviour policy and procedure in place which the leader will be more than happy to discuss with you.

Complaints

If you feel you need to make a complaint, please speak to the Club Leader.

More serious complaints can be taken to the Board of Directors of the Marple Childcare Company. All complaints will be investigated and dealt with promptly.

A copy of our Ofsted Registration is available to view in the club.

